



3511 Evans Corporate Lane
Durham, N.C. 27705

Website: www.CERTEK-usa.com

DWEE O: (919) 383-6020
CERTEK O: (919) 787-3989
F: (919) 383-6272

JOB APPLICATION

Date: ____/____/____

Name: _____ Social Security #: _____ - _____ - _____

Cell Phone #: (____) ____ - ____ Other Phone #: (____) ____ - ____ E-Mail: _____

(Street Address) (City) (State) (Zip Code)

(Drivers License #) (State) (Expiration Date) (Restrictions) (Class)

Please explain any restrictions on your drivers license. _____

EMPLOYMENT HISTORY

EMPLOYER (Most Recent First)	Street Address City, State	Phone #	Hourly Rate	Start Date	End Date

May we contact your present and/or past employers? Yes ☐ No ☐

EDUCATION

School	Name	City, State	Course of Study	# Years Completed	Year Graduated	Type Degree/ Diploma
High						
Business/ Technical						
College						
Other						
Other						

How much experience do you have? Years: ____ Months: ____

List any qualifications, accomplishments, and/or education that may be helpful: _____

Can you perform the essential functions of this job, with or without accommodations? Yes ☐ No ☐ If not, please describe in full. (Refer to position description if necessary)

What is your minimum starting hourly rate? \$ _____

What position are you applying for? _____

On what date would you be available to start work? ____/____/____

Are you available for: ☐ Full Time ☐ Part Time ☐ Overtime ☐ Travel

Have you ever filed an application with us before? ☐ Yes ☐ No If yes, give date: ____/____/____

Have you ever been employed with us before? ☐ Yes ☐ No If yes, give date: ____/____/____

Do you have reliable transportation to work? ☐ Yes ☐ No

Are you a United States Citizen? ☐ Yes ☐ No

Are you legally eligible for employment in the United States? ☐ Yes ☐ No

(Proof of citizenship or immigration status will be required upon employment.)

Have you ever been convicted of ANY offense other than a traffic offense? (This includes felonies or misdemeanors. An example of a common misdemeanor is . . . A Worthless Check.) ☐ Yes ☐ No If yes, please explain nature of crime, date and place. If more space is needed, use additional sheet of paper. *Conviction will not necessarily disqualify an applicant from employment.*

How did you learn about us? ☐ Advertisement ☐ Walk-in ☐ Employment agency
☐ Employee (Name): _____ ☐ Other: _____

D. W. Evans Electric, Inc., shall offer equal opportunity to its employees and applicants for employment without regard to race, color, religion, national origin, handicap or veteran status, sex or age (except where sex or age is a bona fide occupational qualification). This policy shall be followed in recruiting, hiring, appointment and promotion into all positions. D. W. Evans Electric, Inc., will ensure that other personnel actions such as compensation, benefits, transfers, layoffs, return from layoff, terminations, company sponsored training programs, educations, social and recreational programs, and use of company facilities will be administered without discrimination on the basis indicated above.

Does D. W. Evans Electric, Inc., have your permission to verify the information on this application? ☐ Yes ☐ No

Applicants Signature: _____ Date: ____/____/____

Emergency Contact Name: _____ Phone: (____) ____ - _____

OFFICE USE ONLY

Interviewed by: _____ Date: _____ Reference Check by: _____

Start Date: _____ Hourly Rate: _____ Approved by: _____

Job Title: _____ Department: _____